



SKILLS SELF-RATING SCALE

(To be completed by individual who will be providing
chaplaincy services on behalf of contractor)

PUT AWAY ON FILE
ADMINISTRATIVE OR OPERATIONAL FILE
▶ Original = 938-2

Instructions:

- Please indicate the extent to which you agree with the following statements:** One (1) being “completely disagree” and five (5) being “completely agree”.
- For each statement, please provide an example.** Please write clearly. Attach a separate sheet if more space is required.

	Completely disagree 1	Mostly disagree 2	Somewhat agree 3	Mostly agree 4	Completely agree 5
a. I integrate faith perspectives within a multi-disciplinary context.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. I work positively with others from various faith communities in an interdenominational and/or interfaith team context.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. I communicate effectively with groups and within interpersonal relationships and apply conflict resolution skills.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. I effectively administrate / manage ministry tasks through record-keeping, reporting, ordering supplies, volunteer management, establishment of a pastoral plan, and budget.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. I function as part of a team while maintaining pastoral values and priorities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. I develop trusting relationships based on personal honesty and spiritual commitment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. I maintain a healthy sense of pastoral and personal boundaries.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. I demonstrate tact, flexibility, patience, creativity, and initiative.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. I demonstrate computer literacy with use of the internet, email, word processing software, and search methods.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name of proposed personnel (print)

Signature of proposed personnel

Date (YYYY/MM/DD)

