



NOTE: Reference document = <http://www.csc-scc.gc.ca/text/prgrm/chap/contract/guidelines-eng.shtml>

SKILLS RATING SCALE (PART TWO OF INPUT TO BE PROVIDED BY REFEREES)

PUT AWAY ON FILE
ADMINISTRATIVE OR OPERATIONAL FILE
► Original = 938-2

Please indicate the extent to which you agree with the following statements as they apply to the Person (P.) for whom you are submitting a reference: One (1) being "completely disagree" and five (5) being "completely agree".

	Completely disagree 1	Mostly disagree 2	Somewhat agree 3	Mostly agree 4	Completely agree 5	N/A
a. P. integrates faith perspectives within a multi-disciplinary context.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. P. works positively with others from various faith communities in an interdenominational and/or interfaith team context	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. P. communicates effectively with groups and within interpersonal relationships and applies conflict resolution skills.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. P. effectively administrates / manages ministry tasks through record-keeping, reporting, ordering supplies, volunteer management, establishment of a pastoral plan, and budget	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. P. functions as part of a team while maintaining pastoral values and priorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. P. develops trusting relationships based on personal honesty and spiritual commitment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. P. maintains a healthy sense of pastoral and personal boundaries.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. P. demonstrates tact, flexibility, patience, creativity, and initiative.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. P. demonstrates computer literacy with use of the internet, email, word processing software, and search methods.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments :

▶

Name (Print)
Signature
Date (YYMMDD)